

New Hampshire
Department of Agriculture,
Markets & Food

Shawn N. Jasper, Commissioner

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July 28, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Agriculture, Markets and Food, Regulatory Services to **Retroactively** make a one-time unencumbered payment in the amount of \$15,970 to the United States Department of Agriculture, National Agricultural Statistics Service (USDA-NASS) (Vendor #177817), Harrisburg, PA for conducting a survey of New Hampshire growers, effective upon Governor and Executive Council approval. 100% Revolving Funds

Funding is available in the account Product – Scale Testing Fund as follows:

	<u>FY 2024</u>
02-018-018-181510-26050000-020-500252-Current Expenses	\$15,970

EXPLANATION

This request is for a **Retroactive**, unencumbered payment for a cooperative project for conducting surveys on vegetable growers, berry growers, tree fruit growers, and grape growers. The surveys are performed every five years and, in the past, have been performed and billed separately by each survey type which were below the thresholds of service contracts established.

The objective of this cooperative project is to conduct a survey of New Hampshire growers to estimate price and yield data for a comprehensive list of commodities. This data series would provide a wealth of information for growers to use in making, planting, and marketing decisions, for government decision makers to have official statistics for formulating sound policy, and for many other interested data users including the USDA Farm Service Agency for the administration of disaster payments to New Hampshire Farmers.

Sincerely

Shawn N. Jasper
Commissioner

***+Y23 Invoice
26050000-500200



United States Department of Agriculture
National Agricultural Statistics Service
New England Field Office



✓ VC-177817

USDA, National Agricultural Statistics Service
New England Field Office
53 Pleasant Street, Room 3450
Concord, NH 03301
Phone: (603) 224-9639
Fax: (123) 456-7890
Email: nass-nh@nass.usda.gov
DUNS #929332310, Tax ID #720564834 F

Invoice 23 OA 2032227

INVOICE

Payment is due upon receipt.

SERVICE FOR:

New Hampshire Department of Agriculture;
Markets & Food
P.O. Box 2042
Concord, NH 03302-2042

Date of Invoice	06/29/2023
Agreement Number	23-OA-2032-227
Period Covered	10/01/2022 To 10/01/2023
Vendor Tax ID No.	
Vendor DUNS No.	026000618
Vendor Accounting Date	
Additional Vendor Account Information	N/A

BILL TO:

Shawn N. Jasper, Commissioner
New Hampshire Department of Agriculture,
Markets & Food
P.O. Box 2042
Concord, NH 03302-2042

U-5770678
WU-12425432 mco

SERVICE DESCRIPTION	AMOUNT
The objective of this cooperative project is to conduct a survey of New Hampshire growers to estimate price and yield data for a comprehensive list of commodities. This data series would provide a wealth of information for growers to use in making, planting and marketing decisions, for government decision makers to have official statistics for formulating sound policy, and for many other interested data users including the USDA Farm Service Agency for the administration of disaster payments to New Hampshire farmers.	✓ \$15,970.00

AUTHORIZED BY:

King Whetstone, Regional Director
nassrtoner@nass.usda.gov

MAKE CHECK PAYABLE TO:

USDA-NASS

MAIL CHECK TO:

USDA NASS, Northeastern Regional Office
Attn: Karlyn Tuczynski
4050 Crums Mill Road, Suite 203
Harrisburg, PA 17112

53 Pleasant Street · Room 3450 · Concord, NH 03301
(603) 224-9639 · (603) 225-1434 FAX · www.nass.usda.gov/nh

USDA is an equal opportunity provider and employer.

NASS CFDA NO. 10.960

UNITED STATES DEPARTMENT OF AGRICULTURE
EXTRAMURAL AGREEMENT

TYPE OF AGREEMENT Reimbursable Cooperative Agreement	
AGREEMENT NO. 23-OA-2032-227	TYPE OF ACTION New award
PERIOD OF AGREEMENT 1-Oct-22 thru 1-Oct-23	
FEDERAL OBLIGATION	CHANGE IN FEDERAL OBLIGATION <input type="checkbox"/> + <input type="checkbox"/> -
CRIS NO. N/A	AUTHORITY 7 USC 3318 (b) & 7 USC 460a
OBLIGATION DISTRIBUTION	
Accounting Code	Amount
30429715	\$9,020.00 Vegetable
30429713	\$2,840.00 Berry
30429714	\$3,650.00 Tree Fruit
30429450	\$860.00 Grape
	\$15,970.00 Total
NASS TECHNICAL CONTACT: (Name, Address and Phone Number)	
Cooperator/Recipient/Sponsor (Name and Address)	
NASS FINANCE OFFICE (Complete Mailing Address)	
Cooperator/Recipient/Sponsor Designated Representative (Name and Address)	

TITLE OF PROJECT:
2022 Crop Year New Hampshire
End of Season Vegetable, Berry, Tree Fruit and Grape Surveys

AGENCY (Name and Address)
USDA, National Agricultural Statistics Services
1400 Independence Ave., SW, Mail Stop 2002
Room 5053, South Bldg.
Washington, DC 20250

NASS TECHNICAL CONTACT: (Name, Address and Phone Number)
USDA, National Agricultural Statistics Services
53 Pleasant Street
Concord, NH 03301
Pam Hird, State Statistician
603-227-3129

NASS FINANCE OFFICE (Complete Mailing Address)
USDA, National Agricultural Statistics Services
1400 Independence Ave., SW, Mail Stop 2002
Room 5053, South Bldg.
Washington, DC 20250
DIANE STONECYPHER
202-720-0199

New Hampshire Department of Agriculture, Markets & Food
PO Box 2042
Concord, NH 03302-2042

Shawn N. Jasper, Commissioner
New Hampshire Department of Agriculture, Markets & Food
PO Box 2042
Concord, NH 03302-2042

APPLICABLE PROVISIONS AND REGULATIONS

This Agreement includes the following:

- Statement of Work; or
- Project Summary; or
- Proposal; and
- Budget (Form REE-454)
- Budget (Form Ree-455)

Payment:

- HHS/Payment Management System
- Treasury Check/EFT
- Advance Payment Authorized
- Pre-Award Costs Authorized

Applicable Provisions: Available at <http://www.afm.ars.usda.gov/sad/index.htm>

- Non-Assistance Cooperative Agreements (7 CFR Part 650)
- Research Support Agreement (Form REE-452R)
- TFCA and RCA (7 CFR Part 650 and REE-22)
- Grants and ATCA (Form ARS-453)
- Non Funded Coop. Agreement (7CFR Part 650 and REE-29)
- Financial Assistance Use of Universal Identifier (DUNS) and CCR (76 FR 65671-65676)

Reporting Requirements to:

- Submit: Performance Reports Financial Reports
- Quarterly Quarterly
 - Semi-annual Semi-annual
 - Annual Annual
 - Final Final

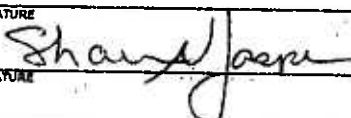
Other (Specify):

- AD-1047 - Certification Regarding Debarment, Suspension and other Responsibility Matters - Primary Covered Transactions
- AD-1049 - Certification Regarding Drug-Free Workplace Requirements - Non-Individuals
- AD-1050 - Certification Regarding Drug-Free Workplace Requirements - Individuals
- REE-23 - Certification Regarding Lobbying - Contracts, Grants, Loans and Cooperative Agreements (> \$100,000)
- Comments (see other)
- USDA Civil Rights Poster (AD-475A)

- Annual Report of Inventions and Subcontracts via iEdison Web Interface at [HTTP://www.iEdison.gov](http://www.iEdison.gov)

Other (Specify):

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

AUTHORIZED DEPARTMENTAL OFFICER JODY MCDANIEL Digitally signed by JODY MCDANIEL Date: 2023.06.28 07:50:51 -0400	TYPED NAME Jody McDaniel Director, Eastern Field Operations	DATE 6/28/23
FOR THE PERFORMING ORGANIZATION		
(Signature of persons authorized to incur contractual obligations)		
SIGNATURE 	TYPED NAME AND TITLE Shawn N. Jasper Commissioner	DATE 7/5/23
SIGNATURE	TYPED NAME AND TITLE	DATE

Agreement No. 23-OA-2032-227
New Hampshire Department of Agriculture, Markets and Food
Concord, New Hampshire

Statement of Work (SOW)

OBJECTIVE:

The objective of this cooperative project is to conduct a survey of New Hampshire vegetable growers to estimate price and yield data for a comprehensive list of commodities. This data series would provide a wealth of information for growers to use in making, planting and marketing decisions, for government decision makers to have official statistics for formulating sound policy, and for many other interested data users including the USDA Farm Service Agency for the administration of disaster payments to New Hampshire farmers.

APPROACH:

NASS will provide meaningful, accurate, and objective statistical information and services.

STATEMENT OF MUTUAL INTEREST:

The parties agree that meeting the objectives of this project will be achieved in a more economical and efficient manner by reimbursement of the Cooperator to the Service for expenses incurred.

NASS AGREES TO:

Conduct a survey of New Hampshire vegetable growers and estimate price and yield data for a comprehensive list of commodities. Results will be published in April 2023.

THE COOPERATOR AGREES TO:

1. Acknowledge that NASS maintains ownership of the unpublished survey data.
2. Acknowledge that those who are granted access to unpublished data cannot share the data in any form outside of those that have been approved by NASS to access the data. The process to obtain permission begins with submitting a completed NASS ADM-042, "Request To Access Unpublished Data" for NASS consideration.
3. Acknowledge that any presentation of the survey results must meet NASS disclosure standards.

MUTUAL AGREEMENTS:

1. The estimated budget, Form REE-454, is hereby incorporated into the agreement. NASS estimates the total cost of the project to be \$9,020, which includes costs incurred for wages, benefits, supplies, sample selection, survey data collection, and postage. NASS will provide one invoice to the New Hampshire Department of Agriculture, Markets and Food, one invoice in the amount of \$9,020 payable to USDA NASS, for services performed. Payment by the New Hampshire Department of Agriculture, Markets and Food will be made within 30 days of receiving an invoice to cover expenses incurred for the services performed.

Agreement No. 23-OA-2032-227
New Hampshire Department of Agriculture, Markets and Food
Concord, New Hampshire

2. The project agreed to in this Statement of Work must be approved by the Office of Management and Budget (OMB) and/or the NASS Senior Executive Team. As a condition for approval, OMB may require changes to the survey, some of which may be significant. These changes may also significantly change the project's cost and/or time line. If OMB-necessitated changes are required, both parties agree: (1) the project's cost (and possibly time line) may change, and (2) either party may cancel this agreement.

Copies of such correspondence and documentation between the Cooperator and the ADODR shall be sent by the originating party to the ADO at:

USDA, NASS Northeastern Regional Field Office
4050 Crums Mill Road, Suite 203
Harrisburg, PA 17112-2875

Agreement No. 23-OA-2032-227
New Hampshire Department of Agriculture, Markets and Food
Concord, NH

Statement of Work (SOW)

OBJECTIVE:

The objective of this cooperative project is to conduct a survey of New Hampshire berry growers to estimate price and yield data for a comprehensive list of commodities. This data series would provide a wealth of information for growers to use in making, planting and marketing decisions, for government decision makers to have official statistics for formulating sound policy, and for many other interested data users including the USDA Farm Service Agency for the administration of disaster payments to New Hampshire farmers.

APPROACH:

NASS will provide meaningful, accurate, and objective statistical information and services.

STATEMENT OF MUTUAL INTEREST:

The parties agree that meeting the objectives of this project will be achieved in a more economical and efficient manner by reimbursement of the Cooperator to the Service for expenses incurred.

NASS AGREES TO:

Conduct a survey of New Hampshire berry growers and estimate price and yield data for tamed blueberries, raspberries, and strawberries providing a sufficient number of reports are received.

THE COOPERATOR AGREES TO:

1. Acknowledge that NASS maintains ownership of the unpublished survey data.
2. Acknowledge that those who are granted access to unpublished data cannot share the data in any form outside of those that have been approved by NASS to access the data. The process to obtain permission begins with submitting a completed NASS ADM-042, "Request To Access Unpublished Data" for NASS consideration.
3. Acknowledge that any presentation of the survey results must meet NASS disclosure standards.

MUTUAL AGREEMENTS:

1. The estimated budget, Form REE-454, is hereby incorporated into the agreement. NASS estimates the total cost of the project to be \$2,640, which includes costs incurred for wages, benefits, supplies, sample selection, survey data collection, and postage. NASS will provide one invoice to the New Hampshire Department of Agriculture, Markets and Food, one invoice in the amount of \$2,640 payable to USDA NASS, for services performed. Payment by the New Hampshire Department of Agriculture, Markets and Food will be made within 30 days of receiving an invoice to cover expenses incurred for the services performed.

Agreement No. 23-OA-2032-227

**New Hampshire Department of Agriculture, Markets and Food
Concord, NH**

2. The project agreed to in this Statement of Work must be approved by the Office of Management and Budget (OMB) and/or the NASS Senior Executive Team. As a condition for approval, OMB may require changes to the survey, some of which may be significant. These changes may also significantly change the project's cost and/or time line. If OMB-necessitated changes are required, both parties agree: (1) the project's cost (and possibly time line) may change, and (2) either party may cancel this agreement.

Copies of such correspondence and documentation between the Cooperator and the ADODR shall be sent by the originating party to the ADO at:

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Harrisburg, PA 17112-2875

Agreement No. 23-OA-2032-227
New Hampshire Department of Agriculture, Markets and Food
Concord, NH

Statement of Work (SOW)

OBJECTIVE:

The objective of this cooperative project is to conduct a survey of New Hampshire tree fruit growers to estimate price and yield data for a comprehensive list of commodities. This data series would provide a wealth of information for growers to use in making, planting and marketing decisions, for government decision makers to have official statistics for formulating sound policy, and for many other interested data users including the USDA Farm Service Agency for the administration of disaster payments to New Hampshire farmers.

APPROACH:

NASS will provide meaningful, accurate, and objective statistical information and services.

STATEMENT OF MUTUAL INTEREST:

The parties agree that meeting the objectives of this project will be achieved in a more economical and efficient manner by reimbursement of the Cooperator to the Service for expenses incurred.

NASS AGREES TO:

Conduct a survey of New Hampshire tree fruit growers and estimate price and yield data for apples, peaches, and pears providing a sufficient number of reports are received.

THE COOPERATOR AGREES TO:

1. Acknowledge that NASS maintains ownership of the unpublished survey data.
2. Acknowledge that those who are granted access to unpublished data cannot share the data in any form outside of those that have been approved by NASS to access the data. The process to obtain permission begins with submitting a completed NASS ADM-042, "Request To Access Unpublished Data" for NASS consideration.
3. Acknowledge that any presentation of the survey results must meet NASS disclosure standards.

MUTUAL AGREEMENTS:

1. The estimated budget, Form REE-454, is hereby incorporated into the agreement. NASS estimates the total cost of the project to be \$3,650, which includes costs incurred for wages, benefits, supplies, sample selection, survey data collection, and postage. NASS will provide one invoice to the New Hampshire Department of Agriculture, Markets and Food, one invoice in the amount of \$3,650 payable to USDA NASS, for services performed. Payment by the New Hampshire Department of Agriculture, Markets and Food will be made within 30 days of receiving an invoice to cover expenses incurred for the services performed.

Agreement No. 23-OA-2032-227

**New Hampshire Department of Agriculture, Markets and Food
Concord, NH**

2. The project agreed to in this Statement of Work must be approved by the Office of Management and Budget (OMB) and/or the NASS Senior Executive Team. As a condition for approval, OMB may require changes to the survey, some of which may be significant. These changes may also significantly change the project's cost and/or time line. If OMB-necessitated changes are required, both parties agree: (1) the project's cost (and possibly time line) may change, and (2) either party may cancel this agreement.

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Agreement No. 23-OA-2032-227
New Hampshire Department of Agriculture, Markets and Food
Concord, NH

Statement of Work (SOW)

OBJECTIVE:

The objective of this cooperative project is to conduct a survey of New Hampshire grape growers to estimate price and yield data for a comprehensive list of commodities. This data series would provide a wealth of information for growers to use in making, planting and marketing decisions, for government decision makers to have official statistics for formulating sound policy, and for many other interested data users including the USDA Farm Service Agency for the administration of disaster payments to New Hampshire farmers.

APPROACH:

NASS will provide meaningful, accurate, and objective statistical information and services.

STATEMENT OF MUTUAL INTEREST:

The parties agree that meeting the objectives of this project will be achieved in a more economical and efficient manner by reimbursement of the Cooperator to the Service for expenses incurred.

NASS AGREES TO:

Conduct a survey of New Hampshire grape growers and processors to estimate acreage, production, price, and yield data for a comprehensive list of commodities.

THE COOPERATOR AGREES TO:

1. Acknowledge that NASS maintains ownership of the unpublished survey data.
2. Acknowledge that those who are granted access to unpublished data cannot share the data in any form outside of those that have been approved by NASS to access the data. The process to obtain permission begins with submitting a completed NASS ADM-042, "Request To Access Unpublished Data" for NASS consideration.
3. Acknowledge that any presentation of the survey results must meet NASS disclosure standards.

MUTUAL AGREEMENTS:

1. The estimated budget, Form REE-454, is hereby incorporated into the agreement. NASS estimates the total cost of the project to be \$660, which includes costs incurred for wages, benefits, supplies, sample selection, survey data collection, and postage. NASS will provide one invoice to the New Hampshire Department of Agriculture, Markets and Food, one invoice in the amount of \$660 payable to USDA NASS, for services performed. Payment by the New Hampshire Department of Agriculture, Markets and Food will be made within 30 days of receiving an invoice to cover expenses incurred for the services performed.

Agreement No. 23-OA-2032-227
New Hampshire Department of Agriculture, Markets and Food
Concord, NH

2. The project agreed to in this Statement of Work must be approved by the Office of Management and Budget (OMB) and/or the NASS Senior Executive Team. As a condition for approval, OMB may require changes to the survey, some of which may be significant. These changes may also significantly change the project's cost and/or time line. If OMB-necessitated changes are required, both parties agree: (1) the project's cost (and possibly time line) may change, and (2) either party may cancel this agreement.

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